

Draft

**REGULAR MEETING OF THE  
MALVERNE UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION  
MINUTES**

April 9, 2024

Laura Avvinti	Jeanne D'Esposito	Nicole Henderson	Josephine Bottitta	Kathleen Nolan-Kasal	AGENDA ITEM:	ACTION TAKEN:
					<b><u>BOARD MEMBERS PRESENT</u></b>  Laura Avvinti, Jeanne D'Esposito, Nicole Henderson, Josephine Bottitta, Dr. Lorna R. Lewis, Dr. Vincent Romano, Christopher Caputo, Daniel Balzan, and Christie Jacobson  Kathleen Nolan – Kasal was absent from the April 9, 2024 Board Meeting	
					<b><u>I - CALL TO ORDER REGULAR MEETING</u></b> The executive session meeting was held in the MHS Library	Call to Order Regular Meeting
			M		<b><u>II EXECUTIVE SESSION</u></b> Josephine Bottitta motioned to retire into Executive Session at 7:06 p.m. to discuss legal matters. Seconded by, Laura Avvinti 4 Yes, 0 No Motion carried	Opening of Executive Session
S Y	Y	Y	Y			
			M		<b><u>III ADJOURNMENT OF EXECUTIVE SESSION</u></b> Josephine Bottitta motioned to adjourn the executive session at 8:01 p.m. Seconded by, Jeanne D'Esposito 4 Yes, 0 No Motion carried.	Adjournment of Executive Session
Y	Y	Y	Y			
			M		<b><u>IV-OPENING OF PUBLIC SESSION</u></b> Josephine Bottitta motioned to open the Public Meeting at 8:05 p.m. Seconded by Nicole Henderson 4 Yes, 0 No, Motion carried.	Approval of opening of Public Session
		S				
Y	Y	Y	Y			
					<b><u>V. STUDENT BOARD OF EDUCATION REPRESENTATIVE REPORT</u></b>	Student Board of Education Representative Report
					<b><u>VI-MINUTES</u></b> Jeanne D'Esposito motioned to approve the March 12, 2024, Regular Board of Education Meeting Minutes Seconded by Josephine Bottitta 4 Yes, 0 No Motion carried.	Approval of March 12, 2024, Regular Meeting Minutes
M  Y	  Y	  Y	  S Y			
						Treasurer's Report

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<b>M</b>				<b>VII – <u>TREASURER’S REPORT</u></b>	<b>February</b>
				Jeanne D’Esposito motioned to approve the February Treasurer’s Report	
<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>S</b>	Seconded by, Josephine Bottitta	
			<b>Y</b>	4 Yes, 0 No Motion Carried	<b>Receipts of Financial Reports February</b>
<b>S</b>				<b>VIII <u>RECEIPTS OF FINANCIAL REPORTS</u></b>	
				Josephine Bottitta to approve the February 2024 Monthly Financial Reports	
<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>M</b>	Seconded by, Jeanne D’Esposito	
			<b>Y</b>	4 Yes, 0 No Motion carried	<b>Superintendent Report</b>
				<b>IX <u>SUPERINTENDENT’ S REPORT/ANNOUNCEMENTS</u></b>	
				1. Stem Night	
				2. Strategic Planning	
				3. Pre-K Update	
				4. 2024 – 2025 Budget Adoption	<b>Personnel</b>
<b>M</b>				<b>X. <u>PERSONNEL</u></b>	<b>Acceptance Of consent Agenda</b>
				Jeanne D’Esposito motioned to accept the consent agenda	
<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>S</b>	Seconded by, Josephine Bottitta	
			<b>Y</b>	4 Yes, No Motion carried.	<b>Approval Of consent Agenda</b>
<b>M</b>				Jeanne D’Esposito motioned to approve the consent agenda	
<b>Y</b>	<b>Y</b>	<b>S</b>	<b>Y</b>	Seconded by, Nicole Henderson	<b>Terminations</b>
		<b>Y</b>		4 Yes, 0 No Motion carried	
				<b><u>Terminations</u></b>	<b>Resignations Teachers / Teacher Assistants</b>
				None	
				<b><u>Resignations</u></b>	
				<b><u>Teachers/ Teacher Assistants</u></b>	
				Angela Cooksey, Elementary /DAV New Position	
				Effective Date 8/31/2024	
				Judith Rivera, Foreign Language /MHS, Resignation	
				Effective Date 6/30/2024	
				<b><u>Civil Service</u></b>	
				Blanca Bravo Portilla, Cleaner/MWD	
				Resignation , Effective Date 4/5/2024	<b>Leaves of Absence</b>
				<b><u>Leaves of Absence</u></b>	<b>None</b>
				Teachers / Teacher Assistants	
				Ryan Maloney, Special Education /MHS	
				Effective Date 3/25/2024-4/30/2024	
				Catina Agosta, Elementary /DAV, Family Care	
				Effective Date 4/4/2024 – 4/16/2024	
				Andrew Biscardi, Special Education / DAV	
				New Position, Effective Date 9/1/2024 – 6/30/2024	

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					<p><b><u>Appointments</u></b></p> <p><b><u>Teachers/ Teacher Assistants</u></b>  Angela Cooksey, Special Education /DAV  Effective Date, 9/3/2024 – 9/2/2028</p> <p>Teianna Thackerdeen, Elementary /DAV  Effective Date 9/3/2024 – 9/2/2027</p> <p>Victoria Vaglicia , Special Education /DAV/ HTH  Effective Date 9/3/2024 – 9/2/2027</p> <p>Marisa Franze, Elementary /DAV,  Effective Date 4/4/2024 – 4/16/2024</p> <p>Andrew Biscardi, Math /HTH  Effective Date 9/3/2024 – 9/2/2027</p> <p><b><u>Civil Service</u></b>  Ursula Piekut, Account Clerk, Administration  Effective Date 4/15/2024</p> <p><b><u>Co-Curricular Activities -MHS 2023-2024</u></b>  Alyssa Sitler, Musical -Business Manager  Effective Date 7/1/2024</p> <p>Malverne Teacher Center – 2023-2024 -Teacher Grant  Gina Cassar, Teacher, Effective Date 3/1/2024</p> <p><b><u>Saturday Pre- K 2023 -2024</u></b>  Arianna Benedetto, Teacher Effective Date 1/1/2024  Christine Brown, Teacher Effective Date 1/1/2024  Cristina DaCosta , Teacher, Effective Date 1/1/2024  Emily Valentino, Teacher , Effective Date 1/1/2024  Amanda Robinson, Monitor, Effective Date 2/1/2024</p> <p><b><u>Supplemental</u></b>  <b>1. Appoint the following personnel to teach extra classes:</b></p> <p>Theresa Casesi Math 7<sup>th</sup> HTH  Effective Date 3/15/2024 – 4/14/2024</p> <p>Andrew Biscardi , Math 7/ Math AIS / HTH  Effective Date 3/18/2024 – 4/14/2024</p> <p>Rebecca Campbell, Math 7 /HTH  Effective Date 3/18/2024 – 4/14/2024</p> <p>Anita Heinz, Living Environment -MHS  Effective Date 3/20/2024 – 6/13/2024</p> <p>Michael Quagerelli, Special Education  Effective Date 3/25/2024 – 5/20/2024</p>	<p><b>Appointments</b></p> <p><b>Teacher / Teacher Assistants</b></p> <p><b>Civil Service</b></p> <p><b>Co-Curricular Activities MHS</b></p> <p><b>Saturday Pre-K</b></p> <p><b>Supplemental</b></p>
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					<p><b>XI. <u>OLD BUSINESS</u></b> None</p>	<p><b>Old Business</b> None</p>
					<p><b>XII. <u>NEW BUSINESS</u></b></p> <p><b>A. BE IT HEREBY RESOLVED</b> that the Board of Education of the Malverne Union Free School District approves and adopts the <b>2024-2025 school budget in the amount of \$71,273,893.</b></p> <p><b>B. BE IT HEREBY RESOLVED</b> that the Board of Education of the Malverne Union Free School District accepts the Proposal for <b>Legal Advisory Services from Guercio &amp; Guercio, LLP, for the 2024-2025 school year.</b></p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p> <p><b>C. WHEREAS</b> the Tutor Time Learning Center of East Rockaway (#6647) ("Tutor Time") was the successful proposer in an RFP to provide the District with a Universal Pre-Kindergarten ("UPK") program for eligible children for the 2023-2024 school year with an option to renew for up to five additional years, and</p> <p>WHEREAS the contract was previously amended to increase the maximum number of children to be accommodated in the Tutor Time program from 20 to 40; and</p> <p>WHEREAS Tutor Time has advised that it will be able to accommodate up to 60 eligible children in the program during the 2024-2025 school year; and</p> <p>WHEREAS Tutor Time has agreed to accept such eligible children at a price of \$5,400 per child;</p> <p>NOW THEREFORE BE IT RESOLVED, that Board of Education agrees to renew the contract with Tutor Time to provide UPK services for the District for the 2024-2025 school year accommodating up to 60 eligible children at a price not to exceed \$5,400 per child; and be it further.</p> <p>RESOLVED, that the President of the Board be and is hereby authorized to execute a contract renewal with Tutor Time in accordance with the foregoing.</p>	<p><b>New Business</b> <b>Approval of Adoption of 2024-2025 school budget</b></p> <p><b>Approval of Acceptance of the proposal for Legal Advisory Services from Guercio &amp; Guercio, LLP</b></p> <p><b>Approval of Contract renewal with Tutor Time</b></p>

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					<p><b>D. BE IT HEREBY RESOLVED</b> that the Board of Education of the Malverne Union Free School District <b>appoints the School District Treasurer as the Extra classroom Faculty Auditor for the 2023-2024 fiscal year.</b></p>	<p><b>Approval of Appointment of the school District Treasurer as the Extra Classroom Faculty Auditor for The 2023-2024 fiscal year</b></p>
					<p><b>E. BE IT HEREBY RESOLVED</b> that the Board of Education of the Malverne Union Free School District accepts the Proposal and Agreement for <b>External Auditing Services from R. S. Abrams &amp; Co., LLP, for the 2024-2025 school year.</b></p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p>	<p><b>Approval of Acceptance of the proposal and agreement for External Auditing Services from R.S Abrams &amp; Co; LLP</b></p>
					<p><b>F. BE IT HEREBY RESOLVED</b> that the Board of Education of the Malverne Union Free School District accepts the Proposal and Agreement for <b>Internal Auditing Services from Nawrocki Smith LLP, for the 2024-2025 school year.</b></p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p>	<p><b>Approval of Acceptance of the proposal and agreement for Internal Auditing Services from Nawrocki Smith LLP.</b></p>
					<p><b>G. BE IT HEREBY RESOLVED</b> that the Board of Education of the Malverne Union Free School District approves the contract renewal with <b><u>American Registry for Internet Numbers, Ltd.,</u> to provide Internet/Technology Services, from July 1, 2024 through December 31, 2024.</b></p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p>	<p><b>Approval of Contract renewal with American Registry For internet Numbers , LTD</b></p>
					<p><b>H. BE IT HEREBY RESOLVED</b> that the Board of Education of the Malverne Union Free School District approves the resolution with the <b><u>Nassau Board of Cooperative Educational Services, BOCES, for Pupil Transportation Services for the 2024-2025 school year:</u></b></p> <p>WHEREAS, a number of public-school districts in Nassau County wish to jointly solicit proposals, together with the Nassau Board of Cooperative Educational Services ("BOCES") for pupil transportation services for the 2024-25 school year (and any renewal period) in accordance with the applicable provisions of General Municipal Law;</p> <p>WHEREAS, the public-school districts and the BOCES have agreed to form a Cooperative (the "Cooperative") for this purpose;</p> <p>WHEREAS, the <b>Malverne Union Free School District</b> is desirous of participating in the Cooperative for joint solicitation of proposals for pupil transportation services as authorized by General Municipal Law, Section 119-0 in accordance with the terms and conditions of the Inter-</p>	<p><b>Approval of Resolution with the Nassau Board of Cooperative Educational Services , BOCES for Pupil Transportation Services for the 2024 - 2025</b></p>

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					<p>Municipal Cooperative Transportation Agreement attached hereto; NOW THEREFORE BE IT RESOLVED, that the Board of Education authorizes the School District to participate in the Cooperative; and</p> <p>BE IT FURTHER RESOLVED, that the Board of Education hereby approves the Inter-Municipal Cooperative Transportation Agreement (Recitals) attached hereto and authorizes the Board President to execute the Agreement on behalf of the Board of Education.</p> <p>I. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with <u>Capital Markets Advisors, LLC</u>, as Fiscal Advisors, for the 2024-2025 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p> <p>J. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the Engagement Letter with <u>Hawkins, Delafield &amp; Wood, LLP</u>, for the 2024-2025 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p> <p>K. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District accepts the proposal and contract from <u>Seneca Consulting Group</u>, for Affordable Care Act Consultant Services, for the 2024-2025 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p> <p>L. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with <u>TALX</u>, for servicing our Unemployment Claims, for the 2024-2025 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p> <p>M. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the Property Tax Report Card for the 2024/2025 year based on the following information.</p>	<p>Approval of Contract with Capital Markets Advisors LLC.</p> <p>Approval of Engagement Letter with Hawkins, Delafield &amp; Wood ,LLP</p> <p>Approval of Acceptance the proposal and contract from Seneca Consulting Group for A</p> <p>Approval of Contract renewal with TALX for servicing Unemployment Claims</p> <p>Approval of Property Tax Report Card for 2024-2025</p>
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**2024-25 Property Tax Report Card**

<b>280212 - Malverne Union Free School District</b>	<b>Budgeted 2023-24 (A)</b>	<b>Proposed Budget 2024-25 (B)</b>
Contact Person: Christopher Caputo		
Telephone Number: 516-887-8417		
Total Budgeted Amount, not Including Separate Propositions	\$68,726,890	\$71,273,893
A. Proposed Tax Levy to Support the Total Budgeted Amount <sup>1</sup>	\$47,703,576	\$48,660,032
B. Tax Levy to Support Library Debt, if Applicable	\$0	\$0
C. Tax Levy for Non-Excludable Propositions, if Applicable <sup>2</sup>	\$0	\$0
D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable	\$0	\$0
E. Total Proposed School Year Tax Levy (A + B + C - D)	\$47,703,576	\$48,660,032
F. Permissible Exclusions to the School Tax Levy Limit	\$1,250,023	\$1,160,632
G. School Tax Levy Limit, <u>Excluding</u> Levy for Permissible Exclusions <sup>3</sup>	\$46,528,570	\$47,557,566
H. Total Proposed Tax Levy for School Purposes, <u>Excluding</u> Permissible Exclusions and Levy for Library Debt, Plus Prior Year Tax Cap Reserve (E - B - F + D)	\$46,453,553	\$47,499,400
I. Difference: (G - H); (negative value requires 60.0% voter approval) <sup>2</sup>	\$75,017	\$58,166
Public School Enrollment	1,805	1,810
Consumer Price Index		4.12%

	<b>Actual 2023-24 (D)</b>	<b>Estimated 2024-25 (E)</b>
Adjusted Restricted Fund Balance	\$7,561,841	\$8,248,832
Assigned Appropriated Fund Balance	\$412,720	\$80,000
Adjusted Unrestricted Fund Balance	\$2,749,075	\$2,850,955
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	4.00%	4.00%

**Schedule of Reserve Funds**

Reserve Type	Reserve Name	Reserve Description *	3/31/24 Actual Balance	6/30/24 Estimated Ending Balance	Intended Use of the Reserve in the 2024-2025 School Year
Capital	Capital Reserve III	To pay the cost of any object or purpose for which bonds may be issued.	\$1,762,708	\$1,609,099	\$1,700,000 to be used for Capital Projects subject to voter approval on May 21, 2024 (Proposition #2).
Repair	Reserve for Repairs	To pay the cost of repairs to capital improvements or equipment.	\$216,415	\$216,415	No intended use
Workers' Compensation		To pay for Workers Compensation and benefits.			
Unemployment Insurance	Reserve for Unemployment Insurance	To pay the cost of reimbursement to the State Unemployment Insurance Fund.	\$80,046	\$120,046	\$20,000 to be used to fund the 2024/25 budget
Reserve for Tax Reduction		For the gradual use of the proceeds of the sale of school district real property.			
Mandatory Reserve for Debt Service	Reserve for Debt	To cover debt service payments on outstanding obligations (bonds, BANS) after the sale of district capital assets or improvements.	\$36,788	\$36,788	\$20,000 to be used to fund the 2024/25 budget
Insurance		To pay liability, casualty, and other types of uninsured losses.			
Property Loss		To establish and maintain a program of reserves to cover property loss.			
Liability	Reserve for Liability	To establish and maintain a program of reserves to cover liability claims incurred.	\$529,821	\$529,821	No intended use
Tax Certiorari		To establish a reserve fund for tax certiorari settlements			
Reserve for Insurance Recoveries		To account for unexpended proceeds of insurance recoveries at the fiscal year end.			
Employee Benefit Accrued Liability	Reserve for Post Employee Benefits	For the payment of accrued 'employee benefits' due to employees upon termination of service.	\$942,018	\$1,117,018	\$150,750 to be used to fund the 2024/25 budget
Retirement Contribution	Reserve for Retirement Contributions (ERS)	To fund employer retirement contributions to the State and Local Employees' Retirement System	\$2,299,452	\$2,949,452	\$530,000 to be used to fund the 2024/25 budget
Reserve for Uncollected Taxes		For unpaid taxes due certain city school districts not reimbursed by their city/county until the following fiscal year.			
Other Reserve	Reserve for Retirement Contributions (TRS)	To fund employer retirement contributions to the New York State Teachers' Retirement System (TRS)	\$1,167,592	\$1,670,192	\$400,000 to be used to fund the 2024/25 budget

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					<p>N. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with <u>ThyssenKrupp Elevator Corporation</u> for Maintenance Service at Davison Avenue, for the 2024-2025 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p>	Approval of Contract renewal with ThyssenKrupp Elevator Corporation
					<p>O. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the following <u>PAYABLE</u> Health &amp; Welfare Contract for the 2023-2024 school year:</p> <p><b>Garden City UFSD North Merrick UFSD Uniondale UFSD</b></p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contracts.</p>	Approval of The following PAYABLE Health & Welfare contract Garden City UFSD North Merrick UFSD Uniondale UFSD
					<p>P. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the following <u>RECEIVABLE</u> Health &amp; Welfare Contract for the 2023-2024 school year:</p> <p><b>Freeport UFSD Uniondale UFSD</b></p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contracts.</p>	Approval of Approval of The following Receivable Health & Welfare contract with Freeport UFSD Uniondale UFSD
					<p>Q. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with <b>Royal Remnant</b> for the 2023-2024 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contracts.</p>	Approval of Contract with Royal Remnant
					<p>R. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with <b>Visions</b> for the 2023-2024 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contracts.</p>	Approval of Contract with Visions for 2023-2024 school year



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				<p>S. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with <b>Harmony Heights for the 2023-2024 school year.</b></p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contracts.</p>	<p>Contract with Harmony Heights for the 2023-2024 School year</p>
				<p><b>XIII. <u>POLICIES</u></b> None</p>	<p>Policies None</p>
				<p><b>XIV. <u>CURRICULUM MATTERS/STUDENT SERVICE</u></b> BE IT HEREBY RESOLVED that the Board of Education approves. the recommendations at the April 9, 2024, Board of Education Meeting made by the Committee on Special Education for meetings held on 2/5/2024, 2/13/2024, 2/29/2024, 3/01/2024, 3/06/2024, 3/07/2024, 3/08/2024, 3/11/2024, 3/13/2024, 3/14/2024, 3/15/2024, 3/18/2024, 3/19/2024, 3/20/2024, 3/22/2024, 3/26/2024, 3/27/2024 and Specific recommendations made by the Subcommittee on 2/08/2024, 2/27/2024, 2/29/2024, 3/04/2024,3/05/2024, 3/06/2024, 3/11/2024, 3/12/2024, 3/13/2024, 3/18/2024, 3/19/2024, 3/21/2024, and 3/25/2204 , and specific recommendations made by the Committee on Preschool Special Education for meetings held on 3/04/2024, 3/08/2024, 3/12/2024, 3/8/2024, 3/12/2024, 3/18/2024, 3/21/2024, and 3/25/2024 .</p>	<p>Approval of Curriculum Matters Student Service</p>
				<p><b>XV. <u>GENERAL DISCUSSION</u></b> None</p>	<p>General Discussion None</p>
				<p><b>XVI. <u>PUBLIC PARTICIPATION</u></b> 1. With Maurice Downing being the youngest of children , there needs to be a better support system. We need our own Assistant Principle to start.  2. Downing needs a major security guard update. It is a huge conversation amongst many parents. We need better guards. Many crimes in elementary schools happen in small towns with minimal security.  3. Why are we not using the space where there are containers that have been in the field since covid we are paying for?</p>	<p>Public Participation</p>
M			S	<p><b>XVII. <u>ADJOURNMENT</u></b> Jeanne D'Esposito motioned to adjourn the Regular Public Session meeting at 9:00 p.m. Seconded by Josephine Bottitta 4 Yes, 0 No Motion Carried  Respectfully Submitted by,  Lisa Ridley District Clerk</p>	<p>Approval of Adjournment Of Public Session</p>
Y	Y	Y	Y		