

**MALVERNE UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION**

**MINUTES  
REORGANIZATION MEETING**

**Tuesday – July 13, 2021**

Josephine Bottitta	Laura Avvinti	Jeanne D'Esposito	Nicole Henderson	Kathleen -Nolan Kasal	AGENDA ITEM:	ACTION TAKEN:
					<b><u>BOARD MEMBERS PRESENT</u></b>	
					Josephine Bottitta, Laura Avvinti Jeanne D’Esposito, Dr. Lorna R. Lewis , Steven Gilhuley, Christopher Caputo, Daniel Balzan and Frazer and Feldman and Bryan Georglady attorneys	
M	S				<b><u>I - CALL TO ORDER</u></b> The meeting was held in room 130 Josephine Bottitta motioned to call the meeting to order at 6:03 pm Seconded by Laura Avvinti 3 Yes; No -0 Motion carried	<b>Call To Order</b>
Y	Y	Y				
M					<b><u>II -EXECUTIVE SESSION</u></b> Laura Avvinti motioned to retire into executive session at 6:03pm Seconded by, Jeanne D’Esposito 3 Yes, No, 0 Motion carried	<b>Executive Session</b>
Y	S	Y				
					<b><u>III MEETING RECOVERED</u></b> Lisa Ridley, District Clerk motioned to reconvene the re-organization meeting at 8:00pm.	<b>Meeting Reconvened</b>
					<b><u>IV –PLEDGE OF ALLEGIANCE</u></b>	<b>Pledge of Allegiance</b>
					<b><u>V- NOMINATION OF OFFICE AND ADMINISTRATION OF OATH</u></b> Laura Avvinti motioned to nominate Josephine Bottitta for the position of Board President for the 2021/2022 school year Seconded by Jeanne D’Esposito 3 Yes, No 0 Motion Carried	<b>Nomination of Board Member Officers</b>
Y	M	S				
M	Y	Y			Josephine Bottitta motioned to nominate Laura Avvinti for the position of 1 <sup>ST</sup> Vice President for the 2020/2021 school year Seconded by Jeanne D’Esposito 3 Yes, No 0 Motion Carried	
Y	Y	S				
	M				Laura Avvinti motioned to nominate Jeanne D’Esposito for the position of 2 <sup>nd</sup> Vice President for the 2020/2021 school year Seconded by Josephine Bottitta 3 Yes, No, 0 Motion Carried	
S						
Y	Y	Y				

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Y	M S Y	Y		<p>Laura Avvinti motioned to accept the following appointments Seconded by Jeanne D’Esposito 3 Yes, No,0 Motion Carried</p> <p><b>VI –</b></p> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p><b>A.</b> District Clerk</p> <p><b>B.</b> Treasurer of the District</p> <p><b>C.</b> Deputy Treasurer</p> <p><b>D.</b> Voting Delegate NYSSBA</p> <p><b>E.</b> Alternate Voting Delegate NYSSBA</p> <p><b>F.</b> Purchasing Agent</p> <p><b>G.</b> Alternate Purchasing Agent</p> <p><b>H.</b> Asbestos Designee</p> <p><b>I.</b> Attendance Officer</p> <p><b>J.</b> Student Residency Officer</p> <p><b>K.</b> Records Access Officer</p> <p><b>L.</b> Foil Appeal Officer</p> <p><b>M.</b> Chief Payroll Certification Officer</p> <p><b>N.</b> Data Protection Officer</p> <p><b>O.</b> Chief Information Officer</p> <p><b>P.</b> Counsel of Record</p> <p><b>Q.</b> Labor Counsel</p> <p><b>R.</b> External Auditors Internal Auditors</p> <p>Independent Claim Auditor</p> <p>School Physician</p> <p>Extra Classroom Activities</p> <p>Insurance Brokers of Record</p> <p>J.J. Stanis &amp; Co., Emblem HIP,</p> <p style="text-align: right;">a. Liability</p> <p>New York School</p> <p>Northern Insuring Agency</p> <p>Depositories of School District Funds</p> <p>Metropolitan Commercial</p> <p>Superintendent all School Warrants and Christopher Caputo</p> <p>Designation of District Newspaper</p> <p>Newsday</p> <p>Fiscal Advisor</p> <p>(for Tax Anticipation Note Officer and Bond Anticipation Note Officer)</p> <p>Liaison For Homeless Children &amp; Youth</p> <p>Counsel</p> <p>Wood</p> <p>Title IX Coordinator</p> <p>504 Coordinator</p> <p>Harassment Complaint Officer</p> <p>District Pesticide Representative</p> <p>Superintendent’s Hearing Officer</p> <p>DASA Coordinator</p> </div> <div style="width: 45%;"> <p>Lisa Ridley</p> <p>Alyssa Contarino</p> <p>Denise Lawlor</p> <p>President</p> <p>1<sup>st</sup> Vice President</p> <p>Christopher Caputo</p> <p>Daniel Balzan</p> <p>Daniel Balzan</p> <p>Daniel Nehlsen</p> <p>Daniel Balzan</p> <p>Lisa Ridley</p> <p>Daniel Balzan</p> <p>Dr. Lorna R. Lewis</p> <p>Christopher Caputo</p> <p>Craig Vella</p> <p>Daniel Nehlsen</p> <p>Frazer &amp; Feldman, LLP</p> <p>Frazer &amp; Feldman, LLP</p> <p>R.S. Abrams, LLP</p> <p>Nawrocki Smith, Cullen and Danowski, Peter Brady</p> <p>Dr. Michelle C. Reed</p> <p>Timothy Young</p> <p>Employee Benefits</p> <p>HIP Empire, CSEA, Aflac, Brown and Brown</p> <p>Insurance Reciprocal (NYSIR)</p> <p>NYS Disability Insurance</p> <p>State Insurance</p> <p>J.P. Morgan Chase</p> <p>Designation of Signatories for</p> <p>Malverne/Lynbrook Herald</p> <p>Noticia Long Island</p> <p>Capital Markets Advisors LLC</p> <p>Rebecca Gottesman Bond</p> <p>Hawkins, Delafield &amp;</p> <p>Michael Pelan Section</p> <p>Meredyth Martini Sexual</p> <p>Steven Gilhuley</p> <p>Daniel Balzan</p> <p>Richard N. Thompson</p> <p>District Wide – Daniel Nehlsen</p> <p>HS - Vincent Romano</p> <p>Joe Aquino</p> </div> </div>	<p><b>Approval Appointments District Clerk Assistant District Clerk Treasurer of the District Purchasing Agent Alternate Purchasing Agent Asbestos Designee, Attendance Officer Residency of Students, Counsel of Record Negotiating Attorney Independent Auditors Insurance Brokers of record</b></p> <p><b>Depositories of School Warrants, Designation of District Newspapers Fiscal Advisor Bond Counsel, Title IX Coordinator Sexual Harassment Officer, District Pesticide Representative Superintendent Hearing Officer</b></p>
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				<p>Mr. Edward Tallon, Principal School</p> <p style="text-align: right;">Maurice W. Downing</p> <p><b><u>APPOINTMENT OF SUPERVISOR OF ATTENDANCE REGISTERS</u></b></p> <p>Ms. Jo’Ellen Shearin                      Malverne High School</p> <p>Ms. Diane Tomani                      Howard T. Herber School</p> <p>Ms. Rosemary Jacobson                      Davison Avenue Schools</p> <p>Ms. Liz Niessing                      Maurice W. Downing School</p> <p><b><u>APPOINTMENT OF COMMITTEE ON SPECIAL EDUCATION 2021-2022</u></b></p> <p>Meredyth I. Martini                      CSE Chairperso</p> <p>Michael Bralla                      Psychologist and Alternate Chairperson</p> <p>Yuisa Colon                      Psychologist and Alternate Chairperson</p> <p>Mindy DaSilva                      Psychologist and Alternate Chairperson</p> <p>Amanda LoSchiavo                      Psychologist and Alternate Chairperson</p> <p>Emma Copp                      Psychologist and Alternate Chairperson</p> <ul style="list-style-type: none"> <li>• At least one regular education teacher of the student if the child is or may be participating in the regular education environment.</li> <li>• At least one special education teacher or special education provider (i.e., related service provider) of the student.</li> </ul> <p>The parents or persons in parental relationship to the student An Individual who can interpret the instructional implications of evaluation results. Other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate, as the school district of the parent(s) shall designate; Student with disability, where appropriate. Parent Member (only on request)</p> <p><b>J. <u>APPOINTMENT OF COMMITTEE ON PRESCHOOL SPECIAL EDUCATION 2021-2022</u></b></p> <ul style="list-style-type: none"> <li>• CPSE Chairperson                      Emma Copp</li> <li>• Meredyth Martini                      Alternate Chairperson</li> <li>• Michael Bralla                      Alternate Chairperson</li> <li>• Amanda LoShiavo                      Alternate Chairperson</li> <li>• Yuisa Colon                      Alternate Chairperson</li> <li>• Representative of Evaluating Agency</li> <li>• A regular education teacher of the child whenever the child is or may be participating in the regular education environment</li> <li>• A special education teacher of the child, or if appropriate, a special education provider of the child</li> <li>• Claire Conway, Heidi Kenney, Lauren Rose (alternating speech teachers)</li> <li>• Elizabeth Connolly, Michele Floria, Alternate occupational therapists</li> <li>• Appropriately certified or licensed professional from the Department of Health’s Early Intervention professional from (if appropriate)</li> <li>• Appropriately certified or licensed professional from the municipality</li> <li>• Parent(s) of the preschool child</li> <li>• Parent member (only on request)</li> </ul>	<p><b>Board of Education Meetings 2020-2021</b></p> <p><b>Authorization to Establish Petty Cash Funds</b></p> <p><b>Appointment of Supervisor of Attendance Registers</b></p> <p><b>Appointment of the 2020/2021 Committee on Special Education</b></p>
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				<p><b>K. <u>THE FOLLOWING PERSONS ARE RECOMMENDED TO BE APPOINTED TO CSE SUBCOMMITTEES:</u></b></p> <ul style="list-style-type: none"><li>• Michael Bralla, Chairperson- Davison Avenue Elementary School</li><li>• Yuisa Colin, Chairperson-Malverne High School</li><li>• Mindy DaSilva, Chairperson –Howard T. Herber Middle School</li><li>• Amanda LoSchiavo, Chairperson –Maurice Downing Elementary School</li><li>• Emma Copp, Alternate Chairperson</li><li>• At least one special education teacher of the student if the child is or may be participating in the regular education environment.</li><li>• At least one special education teacher or special education provider (i.e.: related service provider) of the student.</li><li>• The parents of persons in parental relationship to the student</li><li>• Student with disability, where appropriate</li><li>• Other persons having knowledge or special expertise regarding the Student including related services personnel as appropriate, as the school District or the parent(s) shall designate.</li></ul> <p><b>L. <u>APPOINTMENT ON COMMITTEE TO BOTH THE CSE AND CPSE</u></b></p> <p>The following persons are recommended to be appointed to both the CSE and CPSE.</p> <ul style="list-style-type: none"><li>• Dr. Michele Reed, Physician</li></ul> <p><b>M. <u>WELLNESS COMMITTEE 2021/2022</u></b></p> <p>Christopher Caputo - Co-Chairperson</p> <p>Michael Pelan - Co-Chairperson</p> <p>Vincent Romano – Principal</p> <p>Dan Nehlsen – Principal</p> <p>Rachel Gross – Principal</p> <p>Ed Tallon – Principal</p> <p>James Miller – Assistant Principal</p> <p>Stephen Benfante – Assistant Principal</p> <p>Daniel Balzan – Administrator</p> <p>Alyssa Contarino – Treasurer</p> <p>Food Service Director – Aramark</p> <p>Bill Bennett – Teacher - MWD</p> <p>Maura Spar – Teacher - MWD</p> <p>Lisa Gress – Teacher – HTH</p> <p>Janine Biancaniello – Teacher - HTH</p> <p>Deanna Vitola – Teacher – DA</p> <p>Patricia Desormeau – Teacher - DA</p> <p>Melissa McGowan – Teacher – MHS</p> <p>Lisa Deangelis – Teacher – MHS</p> <p>Amy Gardner – Parent</p> <p>Catherine Costa – Parent</p> <p>Student Council President – High School</p>	<p><b>Appointment of 2020-2021 Committee on Pre-School Special Education</b></p> <p><b>Appointment of 2020-2021 CSE Subcommittees</b></p> <p><b>Appointment of the 2020/2021 to Both CSE and CPSE</b></p> <p><b>Approval of Wellness Committee 2020/2021</b></p>
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				<p><b>N.</b> BE IT RESOLVED, that the Board of Education of the Malverne Union Free School District approves Malverne Union Free School District participation in the Federal Lunch Program for the 2021-2022 school year.</p> <p><b>O.</b> BE IT RESOLVED, that the Board of Education of the Malverne Union Free School District Designate the use of the IRS mileage reimbursement rate to compensate employees and board members for use of personal vehicle for district business.</p> <p><b>P.</b> BE IT RESOLVED, that the Board of Education of the Malverne Union Free School District authorize the attendance at conferences, conventions and workshops by members of the Board of Education and Superintendent during the 2021-2022 school year.</p> <p><b>Q.</b> BE IT RESOLVED, that the Board of Education of the Malverne Union Free School District authorize the Superintendent to approve the attendance at conferences, conventions and workshops of district employees during the 2021-2022 school year.</p> <p><b>R.</b> BE IT HEREBY RESOLVED, that the Board of Education of the Malverne Union Free School District readopts all policies, as filed in the official Board Policy Manual.</p> <p><b>S.</b> BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District authorize, in the absence of the President of the Board of Education, the 1<sup>st</sup> Vice President of the Board of Education to be the presiding officer of meetings and further authorize the 1<sup>st</sup> Vice President of the Board of Education to execute any and all documents in the absence of the Board President, upon which the Board has taken action.</p> <p><b>VII    <u>ADJOURNMENT</u></b> Josephine Bottitta motioned to adjourn the Re-Organization meeting at 8:22pm Seconded by Danielle Hopkins Motion carried 5 Yes, 0 No</p> <p>Respectfully Submitted By Lisa Ridley District Clerk</p>	<p><b>Approval of the 2020/2021 Lunch Program</b></p> <p><b>Approval of IRS mileage Reimbursement</b></p> <p><b>Approval of Board of Education Attendance of Conferences And workshops 2020/2021</b></p> <p><b>Approval of Superintendent Attendance of Conferences And workshops 2019/2020</b></p> <p><b>Approval Readoption of All policies</b></p> <p><b>Approval of Authorization on 1<sup>st</sup> Vice President To execute documents in the Absence of Board President</b></p> <p><b>Approval of Adjournment</b></p>